

**CATALOG ADDENDUM # 2  
REVISIONS TO THE 2010 CATALOG**

**DATE OF PUBLICATION**

This quarterly Catalog Addendum was published by The Art Institute of Raleigh-Durham in July, 2010 and applies to the academic quarter ending December 31, 2010

**Updated and additional information which supplements Admissions Requirements on page 6:**

All applicants who wish to enter into the Game Art & Design Bachelor of Arts degree program at The Art Institute of Raleigh-Durham must meet the following requirements prior to starting classes in addition to all other admission requirements set forth by the college in the college catalog.

Cumulative Grade Point Average (CGPA) requirement

Applicants requesting enrollment in the Game Art & Design Bachelor of Arts degree program must present a high-school transcript that shows evidence of graduation with a CGPA of 2.5 or higher on a 4.0 scale or have achieved the minimum 2.5 cumulative grade point average in at least eight courses at an accredited college or university.

Portfolio Requirement

Additionally, all applicants must submit a portfolio of 5-10 observational/full figure life drawings in a variety of poses, with hands, feet and facial features that show an understanding of the human body's anatomy and skeletal structure, and 5-10 pages from the applicant's sketchbook. The drawings should show the body's form in space, proportions and perspective.

If a portfolio submission is rejected, the student may appeal to the Academic Director of the Game Art & Design program or Dean of Academic Affairs for reconsideration. If a portfolio is rejected a second time, the applicant may reapply for the following quarter by providing a new portfolio.

Changing Program to Game Art & Design at The Art Institute of Raleigh-Durham

Continuing students who wish to change their program of study to Game Art & Design must successfully complete a minimum of two academic quarters with a minimum total of eight (8) courses at The Art Institute of Raleigh-Durham before they can request to change program of study to Game Art & Design. A continuing student's CGPA must be 2.5 or greater before a change of program will be approved. The student must also be in good academic standing for a change of program to be approved. Additionally, continuing students must submit a portfolio of work as described above.

**Updated and additional information which supplements General Education Requirements on pages 15, 19, 23, 29:**

The following changes to General Education Requirements for the Associate of Applied Science (AAS) Degree programs will be implemented starting with the Summer term, July 12, 2010.

- Introduction to Humanities (4 quarter credits) will be added to the general education requirements for the AAS degree program.

**HUM 101 Introduction to Humanities**

(44CH/44LE) 4 quarter credit hours

This course introduces students to the scope of human creative traditions in the visual, performing and intellectual arts. Students will experience and participate in methods of inquiry designed to develop their appreciation of the making of the work, its context in the tradition of human expression, and its reception and interpretation in today's society.

- Science, Environment and Society (4 quarter credits) will be removed from the list of general education requirements for the AAS degree program.

**Updated information to Accounting Services from page 55 of the catalog:**

NSF Fee: A charge of \$15.00 will be applied for insufficient funds.

**Federal Refund Policy****Return of Federal Title IV Aid**

In compliance with Federal regulations, the school will determine how much Federal student financial assistance the student has earned or not earned when a student withdraws from school.

The school will calculate the percentage and amount of awarded Federal student financial assistance that the student has earned if the student withdraws up through the 60 percent point of the term. If the student has completed more than 60 percent of the term, the student earns 100 percent of the Federal student financial assistance.

The amount earned will be based on the percentage of the term that was completed in days up to and including the last date of attendance. To calculate the amount earned, the school will determine the percentage by dividing the number of calendar days completed in the term up to and including the Last date of attendance by the total number of calendar days in the term.

If the student received more than the amount of Federal student financial assistance earned, the difference will be returned to the Federal student financial assistance programs from which funds were received in the following order: Unsubsidized Stafford Loan, Unsubsidized Direct Loan, Subsidized Stafford Loan, Subsidized Direct Loan, Perkins Loan, PLUS Loan, Pell Grant, ACG, SMART, SEOG. Funds will be returned to the aid source within 45 days of the date that the school determines that the student has withdrawn. If more Federal student financial assistance has been earned than has been received, the student may be eligible for a post-withdrawal disbursement. The school will notify the student of any post-withdrawal disbursement for which the student may be eligible and what steps need to be taken for the Federal financial assistance funds to be received.

If Federal student financial assistance funds need to be returned, the institution must return a portion or all of the unearned funds equal to the lesser of:

- The institutional charges multiplied by the percentage of the unearned Federal student financial assistance funds; or
- The entire amount of unearned funds.

If there are remaining unearned Federal financial aid funds to be returned, the student must return any loan funds that remain to be returned in accordance with the terms and conditions of the promissory note. If the remaining amount of funds to be returned include grant funds, the student must return any amount of the overpayment that is more than half of the grant funds received. The school will notify the student as to the amount owed and how and where it should be returned.

A student may withdrawal from courses by notifying the office of the Registrar in person or in writing. Written notice of cancellation shall take place on the date the letter of cancellation is post-marked or, in cases where the notice is hand carried, it shall occur on the date that the notice is delivered to The Art Institute of Raleigh-Durham.

#### **Adjustment of charges:**

In accordance with the North Carolina Administrative Code, if a student withdraws from The Art Institute of Raleigh-Durham, The Art Institute of Raleigh-Durham will earn tuition and fees as follows, based on when the student withdraws: First 25% of quarter in calendar days – 25%; After the first 25% of the quarter – 100%. The Art Institute of Raleigh – Durham will first calculate how much needs to be returned under the federal return of Title IV Aid Policy. The amount will then be subtracted from the amount that was paid for the quarter of withdrawal to get the adjusted amount paid.

Examples of the calculations for this policy are available in the Student Accounting Office.

#### **Updated information to Accounting Services from page 59 of the catalog:**

##### **Crime Awareness and Campus Security**

##### **Drug-Related Offenses and Penalties**

North Carolina law makes it unlawful to possess, manufacture, sell, deliver, or possess with the intent to sell or deliver controlled substances. North Carolina criminal statutes provide for drug offense penalties based on the amount and type of drug involved, whether the offense involves a minor, and whether the offense is a first or subsequent offense. In North Carolina it is a felony to manufacture, sell, deliver, possess, or possess with intent to manufacture, sell, or deliver drugs such as cocaine, heroin, LSD, marijuana, and methamphetamine. These offenses are punishable by imprisonment of up to 18½ years in prison and a fine of up to \$250,000. Penalties are increased for subsequent offenses, and if a minor is used to commit a drug violation or is provided the drug. It is also illegal to use, possess with intent to deliver, or manufacture drug paraphernalia in North Carolina.

Violators are subject to up to 45 days in prison and a fine up to \$1,000. These penalties are increased if the delivery of the drug paraphernalia is to a minor.

**Alcohol-Related Offenses and Penalties**

Driving under the influence of drugs or alcohol, or “impaired driving,” is punishable by up to 24 months imprisonment, a fine of up to \$4,000, revocation of one’s driver’s license, and community service. It is illegal in North Carolina to sell or give alcohol to a minor, and for a minor to purchase, possess, or consume alcohol. Violators are subject to up to 24 months imprisonment, a fine of up to \$4,000, and community service. Additional sanctions exist under North Carolina law for drug and alcohol offenses including denial of student loans and grants, ineligibility to participate in home loan and other assistance programs, and denial or revocation of professional licenses.


**The Art Institute of Raleigh–Durham<sup>SM</sup>**
**Financial Information: effective 10/1/2010**

Tuition is charged at \$473\* per credit (with an average of approximately 16 credits per quarter for Bachelor's Degree and Associate's Degree Programs). The current tuition and fees applicable to The Art Institute of Raleigh – Durham are as follows:

| Program   | Graphic Design (Bachelor) | Graphic Design (Associate) | Web Design & Interactive Media (Bachelor) | Web Design & Interactive Media (Associate) | Fashion Marketing & Management (Bachelor) | Fashion Marketing (Associate) | Interior Design (Bachelor) | Culinary Arts Management (Bachelor) | Culinary Arts (Associate) | Photography (Bachelor)                         | Game Art & Design (Bachelor) |
|---|---------------------------|----------------------------|---|--|---|-------------------------------|----------------------------|-------------------------------------|---------------------------|--|------------------------------|
| Program Length                                  | 12 Quarters               | 7 Quarters                 | 12 Quarters                               | 7 Quarters                                 | 12 Quarters                               | 7 Quarters                    | 12 Quarters                | 12 Quarters                         | 7 Quarters                | 12 quarters                                    | 12 quarters                  |
| Application Fee                                 | \$50                      | \$50                       | \$50                                      | \$50                                       | \$50                                      | \$50                          | \$50                       | \$50                                | \$50                      | \$50   | \$50                         |
| Enrollment Fee                                  | \$100                     | \$100                      | \$100                                     | \$100                                      | \$100                                     | \$100                         | \$100                      | \$100                               | \$100                     | \$100  | \$100                        |
| Tuition per Quarter                             | \$7,568                   | \$7,568                    | \$7,568                                   | \$7,568                                    | \$7,568                                   | \$7,568                       | \$7,568                    | \$7,568                             | \$7,568                   | \$7,568  | \$7,568                      |
| Starting Kit** (optional)                       | \$930                     | \$930                      | \$940                                     | \$940                                      | \$1,030                                   | \$1,030                       | \$1,317                    | \$1,410                             | \$1,410                   | \$2,680 with camera;<br>\$1,560 without camera | \$930                        |
| Culinary Lab Fees per Quarter                   | n/a                       | n/a                        | n/a                                       | n/a  | n/a                                       | n/a                           | n/a                        | \$300                               | \$300                     | n/a  | n/a                          |
| Student Activity Fee***                         | \$50                      | \$50                       | \$50                                      | \$50                                       | \$50                                      | \$50                          | \$50                       | \$50                                | \$50                      | \$50   | \$50                         |
| Current Tuition 1 <sup>st</sup> Quarter & Fees* | \$7,768                   | \$7,768                    | \$7,768                                   | \$7,768                                    | \$7,768                                   | \$7,768                       | \$7,768                    | \$8,068                             | \$8,068                   | \$7,768  | \$7,768                      |
| Current Total Tuition*                          | \$88,924                  | \$52,976                   | \$88,924                                  | \$52,976                                   | \$88,924                                  | \$52,976                      | \$88,924                   | \$88,924                            | \$52,976                  | \$88,924                                       | \$88,924                     |
| Tuition per credit hour                         | \$473                     | \$473                      | \$473                                     | \$473                                      | \$473                                     | \$473                         | \$473                      | \$473                               | \$473                     | \$473  | \$473                        |
| Total Credit                                    | 188 Credits               | 112 Credits                | 188 Credits                               | 112 Credits                                | 188 Credits                               | 112 Credits                   | 188 Credits                | 188 Credits                         | 112 Credits               | 188 Credits                                    | 188 credits                  |

\* Based on current credit hour rate. Total cost will increase with each per credit hour tuition increase.

\*\* NOT included in tuition totals; \*\*\*One time fee payable upon enrollment